**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, February 12, 2025, 5:30 p.m.**

**Vinton Public Library – Virginia Holsten Board Room**

The meeting was called to order by Board Chair Jimmy Kelly at 5:30 p.m.

Roll Call was taken.

Board members in attendance: Dave Gates, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Michele Lash, Julie Piper, Matt Walston, and Matt Wilden. Library Director Kelly Henkle was also in attendance. Whitney Bowen and Ann Harrison were absent.

Motion to approve agenda by M. Wilden. 2nd by M. Walston. Motion passed 7-0.

Motion by D. Gates to approve consent agenda. 2nd by J. Piper. Motion carried 7-0.

There were no public comments.

Friends of the Library Report was given by Director Henkle. She explained that Margie Ortgiesen has stepped down as liaison to the board, so Director Henkle will report to the board until there is a new liaison. The Friends of the Library are very excited about the new mobile shelving and are looking forward to raising funds for new projects. They will meet again next week.

Board Continuing Education: Director Henkle and Julie Piper reported on the 2025 Iowa Libraries Online Conference (ILOC). Julie had a chance to watch some of the sessions and encouraged board members to go watch a few if possible. She was happy to see the Vinton Public Library is already doing many of the things talked about in these sessions.

Old Business:

* Director K. Henkle gave a recap of the Children’s Library Mobile Shelving and explained it is greatly improving the versatility of the Children’s area as well as providing more space for books. The Urbana Public Library was able to purchase the shelving and are already using it in their library.
* Director Henkle reported that the presentation of the FY26 budget proposal to the City Council went well, and they will meet to review the proposal soon.

New Business:

* Director Henkle explained the desire to purchase a laptop to use in assisting patrons with computer skills as the recent survey conducted by the VPL showed a need for this. There is a local college student working on a Bachelor of Library Sciences degree that would be available to teach one-on-one computer skills during set hours at the library as an internship. Motion by J. Piper to approve the purchase of a laptop for the cost of $800 to $1200 for use in helping patrons with computer skills. 2nd by M. Walston. Motion carried 7-0.
* The board reviewed two painting bids from Corsco in Shellsburg. There is some interior painting needed where signage was removed and where plumbing work will be done. The exterior wood frames of the windows also need to be painted. Motion by D. Gates to approve the Corsco bid for $2415 for interior painting, using funds from the Enrich Iowa Library grant, and to approve the Corsco bid for $4600 to paint the exterior window frames, using unspent funds from the library materials budget. 2nd by M. Lash. Motion passed 7-0.
* The board reviewed the VPL Security Cameras Policy. Motion by M. Wilden to mark the policy as re-approved by the board . 2nd by M. Walston. Motion passed 7-0.

Director K. Henkle gave the Director’s Report. She showed the board that circulation continues to increase over past years. She reported on the latest activities at the library: the George Washington Carver display is at the library, lighting has been installed in the book tower display, the mobile shelving has been installed, and $1000 worth of bookmobile books have been added to the library through the Lois Lenski grant. The upcoming Red Carpet Party is March 2nd from 5 to 7 pm. Danielle Klopping is the new intern that will be teaching computer skills at the library.

Motion to adjourn the meeting at 6:21 by D. Gates. 2nd by J. Piper. Motion carried unanimously. Meeting adjourned.

Jennifer Kreutner

Secretary