**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, March 13, 2024, 5:00 p.m.**

**Vinton Public Library**

The meeting was called to order by Board Chair Jimmy Kelly at 5:00 p.m.

Roll Call was taken.

Board members in attendance: Dave Gates, Ann Harrison, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Michele Lash, Julie Piper, Matt Walston, and Matt Wilden. Whitney Bowen arrived at 5:15. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by D. Gates. 2nd by A. Harrison. Motion carried 8-0.

Motion by M. Walston to approve consent agenda. 2nd by M. Lash. Motion carried 8-0.

There were no public comments.

Friends of the Library Report was given by Director K. Henkle.

Board Continuing Education: Director K. Henkle highlighted information on the Legal FAQs page on the State Library Association’s website.

Old Business:

* Director K. Henkle reported on the newly updated Organizational Chart. Heather Egan is now Circulation Manager and Connie Bennett is Library Assistant.
* Director Henkle gave an update on the FY25 Budget.

New Business:

* Motion by J. Piper to approve the VPL Circulation Policy with the proposed revisions. 2nd by A. Harrison. Motion carried 9-0.
* Motion by M. Walston to approve the revised director evaluation form. 2nd by W. Bowen. Motion passed 9-0.
* Motion by D. Gates to approve the new VPL Bookmobile Policy as written. 2nd by J. Kreutner. Motion passed 9-0.
* Director Henkle reported that the Vinton Public Library has received a second American Library Association Grant Award for $10,000; this grant will help the library serve patrons with dementia.
* Motion by W. Bowen to approve the listing of surplus equipment for sale on govdeals.com (1 large metal desk). 2nd by J. Piper. Motion carried 9-0.

Director’s Report given by K. Henkle.

Motion to adjourn by D. Gates. 2nd by A. Harrison. Motion carried unanimously. Meeting adjourned at 6:11 p.m.

Jennifer Kreutner

Secretary