**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, October 9, 5:00 p.m.**

**Vinton Public Library – Virginia Holsten Board Room**

The meeting was called to order by Board Chair Jimmy Kelly at 5:00 p.m.

Roll Call was taken.

Board members in attendance: Whitney Bowen, Dave Gates, Ann Harrison, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Julie Piper, Matt Walston, and Matt Wilden. Michele Lash was absent. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by A. Harrison. 2nd by D. Gates. Motion passed 8-0.

Motion by J. Piper to approve consent agenda. 2nd by M. Walston. Motion carried 8-0.

There were no public comments.

Friends of the Library Report was given by Margie Ortgiesen. The next meeting of the Friends will be Oct. 17. The Friends December fundraiser will be for purchasing moveable shelves for the library. October 20-26 is National Friends of the Library Week.

Board Continuing Education: Director Henkle shared information about Budget Management and Oversight from the Iowa Library Trustee’s Handbook.

New Business:

* The Board reviewed the VPL Conduct in the Library Policy. Motion by W. Bowen to approve the policy as reviewed. 2nd by D. Gates. Motion carried 8-0.
* Motion by A. Harrison to list surplus equipment of a fax machine and two outdoor benches on govdeals. 2nd by M. Walston. Motion passed 8-0.
* Director Henkle explained to the board that a patron had expressed interest in donating money for lighting the book tower display. She received a bid from Elwick Electric for $750 to add an outlet for permanent lighting of the display. Motion by J. Kreutner to approve the bid by Elwick Electric and to pay for any remaining balance not covered by the patron donation out of the building and maintenance fund. 2nd by W. Bowen. Motion carried 8-0.

Director K. Henkle gave the Director’s Report and updated the board on the latest circulation numbers, programming, and projects.

Motion to adjourn the meeting at 5:54 p.m. by W. Bowen. 2nd by D. Gates. Motion carried unanimously. Meeting adjourned.

Jennifer Kreutner

Secretary