**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, January 10, 2024, 5:00 p.m.**

**Vinton Public Library**

The meeting was called to order by Board Chair Jimmy Kelly at 5:01 p.m.

Roll Call was taken.

Board members in attendance: Dave Gates, Ann Harrison, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Michele Lash, Julie Piper, and Matt Walston. Whitney Bowen arrived at 5:08. Matt Wilden arrived at 5:22. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by A. Harrison. 2nd by M. Lash. Motion carried 7-0.

Motion by J. Piper to approve consent agenda. 2nd by M. Walston. Motion carried 7-0.

There were no public comments.

Friends of the Library Report was given by Director K. Henkle.

Board Continuing Education: Director K. Henkle reviewed Intellectual Freedom with the Board.

Old Business:

* Director Henkle gave an update on the Book Tower. She hopes to have proposals at the next meeting so the board may take action at that time.
* Director Henkle will present the FY25 Budget proposal to the City Council on Wednesday, January 31. Board members are welcome to attend and give support. Time TBA.

New Business:

* Board reviewed the VPL Personnel Policy. All library policies need to be reviewed at least once every three years.
* Director Henkle submitted a draft of a new Home Delivery policy. Changes were suggested and it was tabled for review at the next meeting.
* Motion was made by M. Wilden to approve the carpet steaming estimate of $972.00 plus tax from Stanley Steemer to clean all carpeted areas of the library. 2nd by D. Gates. Motion carried 9-0.
* Motion by W. Bowen to accept the bid from Office Concepts for $2,217.80 and to use donated funds to purchase two tables to be used in the Virginia Holsten Board Room. 2nd by A. Harrison. Motion passed 9-0.

Director’s Report given by K. Henkle.

Motion to adjourn by M. Wilden. 2nd by M. Walston. Motion carried unanimously. Meeting adjourned at 5:59 p.m.

Jennifer Kreutner

Secretary