**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, December 13, 2023, 5:30 p.m.**

**Vinton Public Library**

The meeting was called to order by Board Chair Jimmy Kelly at 5:30 p.m.

Roll Call was taken.

Board members in attendance: Dave Gates, Ann Harrison, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Michele Lash, Julie Piper, and Matt Wilden. Matt Walston was absent. Whitney Bowen arrived at 5:45. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by A. Harrison. 2nd by M. Lash. Motion carried 7-0.

Motion by D. Gates to approve consent agenda. 2nd by A. Harrison. Motion carried 7-0.

There were no public comments.

Friends of the Library Report was given for Margie Ortgiesen by Director K. Henkle.

Old Business:

* Board reviewed proposed goals & objectives of Strategic Plan presented by the committee tasked with these updates. W. Bowen arrived. Motion to approve these new goals and objectives for the VPL Strategic Plan by M. Wilden. 2nd by J. Kreutner. Motion passed unanimously.
* Memorandum of Understanding between the Vinton Public Library and Friends of the Vinton Public Library is now signed by both parties and filed.
* Motion by A. Harrison for Director Henkle to solicit bids for the creation of a safe and secure enclosure of the wooden carved book tower for display inside the library. 2nd by J. Piper. Motion carried 8-0.

Board Continuing Education: Director K. Henkle reviewed Parliamentary Procedure and Robert’s Rules of Order with the Board.

New Business:

* Motion by W. Bowen to approve Holiday hours proposed by Director Henkle. 2nd by M. Lash. Motion passed 8-0.

Holiday Hours will be as follows:

Friday, Dec. 22: 9 a.m. to noon

Saturday, Dec. 23: 9 a.m. to noon

Monday, Dec. 25: Closed

Friday, Dec. 29: 9 a.m. to noon

Saturday, Dec. 30: 9 a.m. to noon

Monday, Jan. 1: Closed

* Motion by J. Kreutner to approve the FY25 budget proposal to be presented by Director Henkle to the City Council in January. 2nd by W. Bowen. Vote passed 8-0.

Director’s Report given by K. Henkle.

Motion to adjourn by D. Gates, 2nd by W. Bowen. Motion carried 8-0. Meeting adjourned at 6:45 p.m.

Jennifer Kreutner

Secretary