**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, November 8, 2023, 5:30 p.m.**

**Vinton Public Library**

The meeting was called to order by Board Chair Jimmy Kelly at 5:31 p.m.

Roll Call was taken.

Board members in attendance: Whitney Bowen, Dave Gates, Ann Harrison, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Michele Lash, Julie Piper, and Matt Walston. Matt Wilden was absent. Library Director Kelly Henkle was also in attendance.

Motion to approve amended agenda by A. Harrison. 2nd by M. Walston. Motion carried 8-0.

Motion by D. Gates to approve consent agenda. 2nd by W. Bowen. Motion carried 8-0.

There were no public comments.

Friends of the Library Report was given by Margie Ortgiesen.

Board Continuing Education: Director K. Henkle reviewed the five main priorities of the Library Board outlined in the Trustee Handbook.

Old Business:

* Committee formed to write proposed Goals and Objectives for the Strategic Plan. Those volunteering to serve on the committee were W. Bowen, J. Kelly, J. Kreutner, and Director K. Henkle.
* Director Henkle reported that the annual signatures of the new Trustees have been completed.
* Ann explained the history of the Duck Stamps.

New Business:

* Motion by J. Kreutner to accept and sign the proposed Memorandum of Understanding Between the Vinton Public Library and the Friends of the Vinton Public Library. 2nd by M. Lash. Motion passed 8-0.
* Motion by A. Harrison to approve online listing for the sale of surplus equipment including the boardroom table and a set of venetian blinds. 2nd by M. Walston. Motion carried unanimously.
* Motion by J. Piper to accept the quote from Hawkeye Communication and approve the installation of a panic button alarm system and monthly monitoring service. 2nd by W. Bowen. Motion passed unanimously.

Director’s Report given by K. Henkle.

Motion to adjourn by M. Lash, 2nd by W. Bowen. Motion carried 8-0. Meeting adjourned at 7:17 p.m.

Jennifer Kreutner

Secretary