**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, March 8, 2023, 5:00 p.m.**

**Vinton Public Library**

The meeting was called to order by Board Chair J. Kelly at 5:02 p.m.

Roll Call was taken.

Board members in attendance: Whitney Bowen, Amy Edison, Dave Gates, Ann Harrison, Jimmy Kelly (Chair), Jennifer Kreutner (Secretary/Treasurer), Erin Monaghan, and Matt Walston. Matt Wilden was absent. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by D. Gates. 2nd by W. Bowen. Motion approved 8-0.

Motion to approve consent agenda by A. Harrison. 2nd by A. Edison. Motion approved 8-0.

There were no public comments.

Board Continuing Education: Director K. Henkle went over Policies vs. Procedures.

Old Business:

* Reviewed proposed FY24 budget. Motion by W. Bowen to reduce Buildings budget line item from $60,000 to $42,282 to comply with request from City Council to decrease budget by 4% due to the difference in valuation of property taxes. 2nd by A. Harrison. Motion carried 8-0.
* No discussion on director salary and benefits
* Director K. Henkle will draft proposed changes to VPL bylaws that were discussed at the February meeting.
* Dean Schminke Memorial Landscaping project – Director Henkle & W. Bowen will narrow down the landscaping design proposals from the high school class to 2 or 3 designs and invite the finalists to come present to the board at the April meeting.
* Tower of books wood carving outside is rotting and needs to be cut off at the ground and mounted in the library. Director Henkle will obtain bids and bring them to the April meeting.
* Motion by A. Edison to approve the bid from American Basement Systems for a full radon mitigation system with dehumidifier and air purifier for $6493. 2nd by M. Walston. Motion carried 8-0.
* 24 hour smoke and heat detection discussion. No action taken.

New Business:

* Motion by W. Bowen to approve having a contractor remove and relocate Children’s Librarian’s desk before new carpet is installed. 2nd by A. Edison. Motion approved 8-0.

Director’s Report

* Averaged 88 patrons visiting per day in February
* Materials checked out—1636; checked in—1727
* Checked out or renewed 340 more items on average than last year
* Opened 45 new library cards
* Increased Hoopla use
* Community engagement and programming: Mossman Law Firm, community book club, 4-H programming, Darin Crow, Indoor mini-golf, 4th grade essay contest about My Favorite Library, VGH health fair, Make It OK Ambassador Training
* Facility: Positive comments from public, Children’s book return working well, some issues with behavior

Friends of Library Liaison, Margie Ortgiesen

* Friends of Vinton Public Library meet 3rd Thursday of each month at 6:00 pm
* Will be under umbrella of Vinton Community Foundation
* Will work to raise money to help fund library projects

Motion to adjourn by E. Monaghan, 2nd by M. Walston. Motion carried 8-0. Meeting adjourned at 6:50 p.m.

Respectfully submitted,

Jennifer Kreutner

Secretary/Treasurer