**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, August 9, 2023, 5:00 p.m.**

**Vinton Public Library**

The meeting was called to order by Board Chair Jimmy Kelly at 5:01 p.m.

Roll Call was taken.

Board members in attendance: Whitney Bowen, Dave Gates, Ann Harrison, Jimmy Kelly (Board Chair), Jennifer Kreutner (Secretary), and Matt Walston. Matt Wilden was absent. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by A. Harrison. 2nd by D. Gates. Motion carried 6-0.

Motion by A. Harrison to approve consent agenda. 2nd by W. Bowen. Motion carried 6-0.

There were no public comments.

Board Continuing Education: Director K. Henkle reviewed how to read the VPL budget and answered questions.

Friends of the Library Report was given by Margie Ortgiesen.

Old Business:

* Director Henkle gave an update on the Strategic Plan and results of the survey so far.

Matt Walston left at 5:57.

* Director Henkle gave a report on the presentation to City Council on the FY23 Annual Report
* Discussed two Board of Trustees vacancies. Board will elect a new Vice Chair next month. Applications for trustee positions will close on September 15.
* Motion by W. Bowen to approve Orkin quote for $5,264 for bat mitigation and $350 rental fee for boom truck from Kurt’s Enterprises. 2nd by D. Gates. Motion carried 5-0.
* Motion by A. Harrison to approve quote for $477.92 from Express Limousine Service for limo rental for the Red Carpet Fundraiser in place of the quote previously approved in July. 2nd by W. Bowen. Motion passed 5-0.
* Remaining members of board signed the Ethics policy and Conflict of Interest policy.

New Business:

* Discussed VPL Public Comment Policy and suggested revisions. Motion by A. Harrison to table the approval of the Public Comment Policy in order for Director Henkle to make revisions and bring it to the next meeting for review. 2nd by D. Gates. Motion carried 5-0.

Director’s Report given by K. Henkle.

Motion to adjourn by D. Gates, 2nd by W. Bowen. Motion carried 5-0. Meeting adjourned at 6:52 p.m.

Jennifer Kreutner

Secretary